

## Agenda August 28, 2020

Present: Erin, Jennifer, Cristina, Dennis, Paul, Nancy B., Ricky, Mary, Chris, Sarah P, Sarah B, Nance

1. SAA Recap and Debrief
  1. 2600 people, largest attendance ever
  2. Business meetings had larger audiences
  3. Reinforces need for a robust microsite for CORDA business
2. Annual Report (see Paul's draft: <https://umich.box.com/s/wu5tnr2g11az8syay2ugfjrf9ojlgvq>)
  1. annual report is a form to submit
  2. Rachel and Nancy met with Ithaka S&R folks last week and will be sharing
  3. Active liaison to A-Census
3. Plan for next year and subcommittees
4. Meeting Schedules
  1. CORDA bi-monthly
  2. Teams monthly
5. Nancy B - meet with Jennifer and Erin soon to go over our responsibilities this year

### *CORDA Membership:*

Erin Passehl Stoddart, co-chair (last year Repository)  
Jennifer King, co-chair (last year Assessment)  
Sarah Buchanan (last year assessment)  
Cristina Horak (last year Repository)  
Sarah Pratt (last year Education)  
Dennis Meissner last year (liaison to ACensus Committee, Assessment/Eval)  
Chris Marino (last year Assessment)  
Emily Lapworth  
Gwendolyn Higgins  
Mary Biddle  
*Ex Officio:*  
Ricardo Punzalan (SAA Council Liaison)  
Paul Conway (last year 2020-2021, co-chair, repository/education)  
Nance McGovern (last year 2019-2022, Assessment/eval)  
SAA Education liaison

Please indicate interest in one team of the below:

Repository - Lead Erin, Cristina, (need 1 more)

- Paul would like to help with MOU and policy issues; Nance McGovern would be happy to weigh in on communicating with editor of journal and Amy Cooper Cary will be coming on as editor of American Archivist journal; good to help with that transition at the calendar year mark
- Dataverse policies (and partner with assessment group)

Education and Outreach: Lead Sarah Pratt, Gwen

and a new agenda for the coming year; workshop has potential, could include work on the white paper, and needs an agenda and vision; get out in front of our members more than once a year; maybe in forums, full-day workshop, by hosting events and sponsor events, to keep research out there as "manageable" for members; PR about research. Partner with Research Forum on webinars. SAA is very light on education staff with the transition to online education. To the extent that this could be self-managed, the chances of getting onto the calendar are better.

Assessment - Lead Jennifer, Sarah B (need 1 more)

Connection with Research Forum, a reflection and current agreement and understanding of terms

Facts and Figures: Lead Dennis, Chris Marino

- Internal feedback on wireframes, proposed content, low hanging fruit
- Each team can have a liaison to the Facts & Figures Team

Mary Biddle wants to help however she can, outreach, education and facts/figures

2020-2021 Goals From our annual report:

*Seeking teams for the following, and what role you want to play. If you have an interest, let us know, and keep in mind that we want each of us to be on one subgroup only*

1. Assessment and Evaluation:
  - Prepare and circulate for open peer review a white paper that defines research, evaluation, and assessment in the context of the archival profession, archival work, and roles and responsibilities of archivists.
  - Further analyze and gather data from earlier survey, upload materials into SAA Dataverse
  - Connection to research agenda: gathering additional datasets from suggestions
1. Education and Training: (add Outreach?)
  - Publish regular updates in "In the Loop" on CODA activities.
  - Additional workshops, training? Offer data workshop again?
1. Repository:
  - Negotiate a Memorandum of Understanding between SAA and UNC Chapel Hill (Odum Institute) regarding roles and responsibilities for SAA Dataverse.
  - "Publish" the SAA Dataverse as an open repository and upload additional dataset

- Seek funding for resources needed to prepare research datasets for upload into the SAA Dataverse.
- Working with new Editor of The American Archivist, explore the feasibility of utilizing the SAA Dataverse as a repository for data related to published articles.
- Establish policies for SAA Dataverse, including collection scope, technical requirements, access procedures, and copyright and privacy limitations.

#### 1. Facts and Figures

- In collaboration with SAA staff, launch a provisional Facts & Figures microsite on SAA website representing a reimagined portal to research and advocacy information for SAA and the profession.